Technology order form



Valid from 1st January - 31st December 2023

Advanced rates Valid up to 28 days prior to the first day of tenancy.

Standard rates Valid within 28 to 7 days prior to the first day of tenancy.

Onsite rates Valid within 7 days prior to the first day of tenancy, availability confirmed on request.

Please note that orders will not be fulfilled until payment is received in full. Please note that all orders are subject to availability.



Click here to order these services on our Webshop

Rigging • Piped services • Cleaning & Waste • Audiovisual

and other essentials for your stand

Payments by Visa and Mastercard only



QTY



Advanced

rate

OTY



Standard

rate



Onsite

rate

Venue-wide Internet Wi-Fi

Price is for the duration of the event. Minimum 8mbps upload/download speed. You will need a device with a web browser to log in, and 5ghz compatible. A username and password will be provided on the order confirmation.

Single device Wi-Fi		
PDQ/Payment device Wi-Fi	Your device make/model	
10 device hotspot		
20 device hotspot		
30 device hotspot		
40 device hotspot		

Stand-based wireless access point

Hired access point for 10 users, range of 40sqm via wireless LAN. Allows cross-communication with own SSID (16 characters max).

Users disconnect when outside range. Minimum 8mbps upload/download speed.

SSID	
Dassword	

Wireless access point - Additional 10 users

Internet connection (LAN)

Price is for the duration of the event. Comes with a 9m Ethernet cable with RJ45 termination. The private IP address is behind the ExCeL London firewall.

1mbps	for low bandwidth tasks like email and PDQ machines
2mbps	for general internet browsing and email
5mbps	for internet browsing, email, and 1080p video content
10mbps	for internet browsing, email, video conferencing, and 1440p video content

Internet connections above 10mbps will be outside our firewall with no restrictions.

For higher bandwidths, please contact exhibitororders@excel.london

for large downloads, video conferencing and 4k video content/streaming
as above, and recommended for 4k video game streaming & high-demand software

Multiple device packages (LAN)

Extend the number of connected devices with a network switch, additional IP addresses, and cables,

Exterior the number of confinenced devices with a network switch, additional in addresses, and cables
5 device pack
10 device pack
15 device pack

£103	£124	£148
£55	£66	£79
£519	£623	£747
£702	£842	£1,011
£1,052	£1,263	£1,516
£1,403	£1,684	£2,020
£1,068	£1,282	£1,538
£255	£306	£367
£472	£567	£680
£763	£916	£1,099
		-
£1,645	£1,974	£2,369
£2,802	£3,362	£4,035
£4,118	£4,942	£5,930
£6,727	£8,072	£9,686
10,727	10,072	13,000
£412	£494	£593
£841	£1,010	£1,212
£909	£1,091	£1,309

Internet connection (LAN) with public IP address

The IP addresses are outside the firewall with no connection restrictions.

20m Ethernet cable	£23	£27	£33
10m Ethernet cable	£12	£15	£18
Additional IP address	£86	£104	£124
24 port switch	£166	£200	£240
16 port switch	£126	£151	£181
8 port switch	£86	£104	£124
Network switch 10/100 Ethernet hub for networking multiple devices. UK plug provided. 1 port required for line in. Additional cables and IP addresses required for multiple devices.			
Ombps	£2,888	£3,466	£4,159
Bmbps	£2,350	£2,820	£3,38
6mbps	£2,026	£2,431	£2,917
4mbps	£1,438	£1,726	£2,07
2mbps	£850	£1,020	£1,224

SUB TOTAL (excluding VAT)

20% VAT

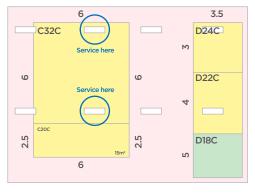
TOTAL (including VAT)

£

Service position

Please supply a plan (example below) specifying the location of the hardwired service. Not required for Wi-Fi.

Please note that you are liable for a full recharge of the item ordered if the location is submitted incorrect.



Key requirements

- 1. Circle or mark the location of the ordered service.
- 2. Ensure neighbouring stands are marked on the plan, so the orientation is

ExCeL Event Services phone: +44 (0)20 7069 4400 email: exhibitororders@excel.london office hours: Mon-Fri 0900-1700

Summary of terms

- · Please note that you are liable for a full recharge of the item ordered if the location submitted is incorrect.
- EXCeL London reserves the right to adjust pricing for any service during 2023. Subject to payment being received by ExCeL London in respect of the service within 28 days of the date of the order confirmation, the price quoted on the order confirmation for that service will be honoured.

Cancellation policy

If the exhibitor or their representative notifies the Exhibitor Services Team of their order cancellation:

- 28 days or more prior to the first day of the event tenancy*, a refund or credit of 100% of the order value is offered.
- $\hbox{-} 27 to 8 days prior to the first day of the event tenancy} \hbox{*, a refund or credit of } 50\% of the order value is offered.}$
- Within 7 days prior to the first day of the event tenancy * , no refund or credit will be offered.

*If you are uncertain as to the first day of tenancy of the event please contact exhibitororders@excel.london

Event detai	ils		
Event title:		Stand Number and/or R	oom Name:
Exhibitor name:		Please tick if space only	
Order cont	act details		
First name:		Last name:	
Job title:		Company:	
Country:		Post/zip code:	
Telephone:		Email:	
VAT ref:		Direct Mail Opt-in	Please tick if you are a contractor
Same as order cor	as they will appear on your invoice (this cannot be chan	ged at a later date)	
First name:		Last name:	
Job title:		Company:	
Country:		Post/zip code:	
Telephone:	Email:		
VAT ref:			
Payment de	etails	Importan	t
Payment Method:	Bank Transfer		delivered until full payment is received.
	Credit Card (Visa and Mastercard only)		epted on the understanding that full ExCeL erms and Conditions apply (available here)

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PO reference:

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